Recommendation for Admission

to the MAE or ASC (PK-12 Principal/PK-12 Supervisor) Program

in Educational Leadership at the University of Northern Iowa

Applicant
(Type or Print) (Consent Signature) (Date)

The above person has indicated an interest in pursuing graduate study in educational leadership at the University of Northern Iowa. As part of the application process, s/he must provide three recommendations from persons who know them well. At least one of these recommendations must be completed by an administrator who is knowledgeable about the candidate’s performance and leadership potential.

The applicant’s signature above authorizes you to complete this form. All information received will be viewed as CONFIDENTIAL and will not be open to the candidate.

Our goal is to select the best possible candidates for admission to graduate study in educational leadership. To assist with this process, please provide as specific data as possible in each of the identified categories.

LEADERSHIP BEHAVIORS (ability to interact effectively with students, peers, administrators and parents; ability to follow as well as lead):

ORAL AND WRITTEN COMMUNICATION (ability to present facts and ideas clearly in both oral and written form):
PLANNING AND ORGANIZATION (ability to plan, schedule and control personal work; ability to deal with a volume of paperwork and heavy demands on one's time):

PROBLEM ANALYSIS AND JUDGMENT (ability to seek out relevant data and analyze complex information to determine important elements in a problem situation; ability to reach logical conclusions and make quality decisions based on available information):

CONTINUED PROFESSIONAL DEVELOPMENT (professional organization memberships and activities; participation in district professional development activities; awareness of current readings and practices in schools, etc.):

CLASSROOM TEACHING PERFORMANCE (demonstration of effective instructional practice; awareness of curriculum development):
OTHER INFORMATION (length of time and capacity in which you have known the applicant; additional information that you believe would be helpful in making an admission decision):

Please provide your assessment of this candidate’s current leadership potential as compared to others you have known in educational leadership positions. Check the appropriate line to indicate such potential.

- Top 5% of all administrators/leaders............
- Top 10% of all administrators/leaders...........
- Top 25% of all administrators/leaders.......... 
- Top 50% of all administrators/leaders.......... 
- Lower 50% of all administrators/leaders........

Signature of Reference: __________________________________________

Print Reference Name: __________________________________________

Position Title: _________________________________________________

Location: _____________________________________________________

Phone: _______________________________________________________

Date: _________________________________________________________

Please return your completed form to:

Department of Educational Leadership, Counseling, and Postsecondary Education
508 Schindler Education Center
University of Northern Iowa
Cedar Falls, IA 50614-0604

THANK YOU FOR YOUR ASSISTANCE IN HELPING WITH THIS ADMISSION DECISION